

IMMOKALEE WATER & SEWER DISTRICT

1020 Sanitation Road, Immokalee, Fl 34142

Telephone: (239) 658-3630

Annual Board of Commissioners Meeting

Wednesday, November 12, 2025

3:30 p.m.

MINUTES

Board Members		
Title	Name	Attendance
Chair	Joseph Brister	Present
Vice-Chair	Patricia Anne Goodnight	Present
Secretary	Bonnie Keen	Present
Treasurer	Robert Halman	Present
Commissioner	Magda Ayala	Present
Commissioner	VACANT	
Commissioner	VACANT	
Staff Present	Professional Staff Present	Guests Present
Louis Brunetti	Gary Ferrante	See sign-in sheet
Jeff Carpenter	Laura Donaldson (online)	
Sarah Catala		
Misty Smith		

I. Call to Order

Mr. Joseph Brister, Chair, called the meeting to order at 3:30 p.m.

II. Preliminaries

- a. Pledge of Allegiance
Mr. Brister led the Pledge of Allegiance.
- b. Roll Call
Ms. Misty Smith, Executive Assistant, conducted roll call. A quorum was reached.

Commissioner Bonnie Keen arrived at the meeting at approximately 3:40 p.m.
- c. Adoption of Agenda
Ms. Sarah Catala, Executive Director, requested that the RCMA – Master Lift Station C Cost Share Agreement action item be removed from the agenda until the next meeting.

Motion: Ms. Goodnight moved to adopt the agenda with the requested change. Mr. Halman seconded the motion. The motion passed unanimously.

- d. Public Concerns
There was no public in attendance.
- e. Staff Good Cause Items
There were no staff good cause items.
- f. Board Concerns
There were no Board concerns.

g. Old Business

i. Water Reuse Presentation by Kimley-Horn

Mr. Doug Eckmann and Ms. Wendy Stein of Kimley-Horn were in attendance to give a presentation on the Water Reuse project. The following overview was provided: evaluate the future reclaimed system, recommend improvements to enhance treatment quality, design filters to meet reclaimed water standards, and project goals.

Mr. Brister had several questions, then a discussion ensued regarding potential customers as well as where the reuse would go until we have customers.

h. New Business

There was no new business.

III. Consent Agenda

- a. Adoption of Previous Meeting Minutes (09/03/25 first budget hearing, 09/17/25, 09/17/25 final budget hearing, and 10/15/25)
- b. Fixed Assets, Acquisitions, Disposals – *none to report*
- c. Raftelis - General Consulting Services Agreement (FY 2025-26)

Motion: Ms. Goodnight made a motion to approve the consent agenda. Mr. Halman seconded the motion. The motion passed unanimously.

IV. Action Agenda

a. Resolution 2025-13 FY2024-25 Final Budget

Mr. Brister read the resolution out loud. Mr. Jeff Carpenter, Finance Director, gave a brief overview of the final budgeted totals.

Motion: Ms. Goodnight made a motion to adopt Resolution 2025-13 FY2024-25 Final Budget. Mr. Halman seconded the motion. The motion passed unanimously.

b. Election of Officers

Mr. Brister called for election of officers. Ms. Goodnight requested not to be considered for an executive board seat. The Board voted on the following slate of officers:

1. Mr. Joseph Brister, Chair
2. Mr. Robert Halman, Vice Chair
3. Ms. Bonnie Keen, Secretary
4. Ms. Magda Ayala, Treasurer
5. Ms. Patricia Anne Goodnight, Commissioner

Motion: Mr. Brister made a motion to approve the slate of officers as listed above. Ms. Goodnight seconded the motion. The motion passed unanimously.

c. Executive Director Contract

Mr. Brister asked if there were any questions or comments about Ms. Catala's employment contract. There were none.

Motion: Ms. Goodnight made a motion to approve the Executive Director contract. Mr. Halman seconded the motion. The motion passed unanimously.

V. Discussion Agenda

a. Executive Director's Report

i. South Florida Regional Resource Recovery Utility Summit Recap

Ms. Catala reported that there were several utilities represented at the summit such as Miami-Dade County, Lee County, Collier County and more. She

shared that there is a bill that is being presented that would require that utilities produce a Class AA fertilizer, however, there is no certainty that the bill will pass. Ms. Catala shared a bit about biosolids and its uses and reported that the business model for a regional facility was discussed at the summit.

ii. Other

1. Ms. Catala reported that another payment from the PFAS settlement was received in the amount of \$211,615.11. Additionally, we were notified by the attorneys that there is a supplemental period, and we have been asked to resample several of our wells to determine if previous non-detects are now detectable and, if any samples have come back with higher detections than previously reported, those can be considered for additional funding.
2. Ms. Catala reported that Enterprise rental vehicles are being phased out with the new vehicles which are owned by the District. As part of the Enterprise contract, once the rentals are returned, the District will receive a portion of what the vehicle is sold for, however, no funds have been received to date, but we are expecting a payment of approximately \$65,000.00.
3. Ms. Catala reported that she will send out an email to survey the Board about who would like to attend the FASD Legislative Forum from January 13-15, 2026.

b. Finance Director's Report

Mr. Carpenter reported that there have been two connection fees paid to date. He then reported that we have a little over \$2,000,000.00 that has been received in PFAS settlement monies. He also reported that the October financials were not provided due to still trying to close out the previous fiscal year's books.

Ms. Catala added that due to the amount of federal funding received, a federal single audit will be conducted.

c. District Engineer's Report – Weston & Sampson

Mr. Gary Ferrante, District Engineer, reported the following: he is reviewing development plans that are each in different stages; bi-weekly meeting for water softening continues and pilot testing is tentatively scheduled to begin in January 2026; Master Lift Station C project is ongoing, the focus is currently on getting the electrical panels completed; he reported that during the first week of December, he anticipates paving on Lake Trafford and overlay will be completed, but no major delays are expected. Mr. Brister asked Ms. Smith to send an email to the Board regarding any closures; lastly, carport site work has started.

d. Project Engineer's Report

Mr. Louis Brunetti, Project Engineer, reported the following: we are still waiting for FDEP to provide the permit for the Water Reuse project. He has asked Kimley-Horn staff to find out what the hold up is so that we can bid the project; well access road improvements are completed, and the scope change request has been submitted to FDEM to use the remaining funds to pave additional gravel roads, bypass road and the beginnings of Sanitation Road; for the Water Treatment Plants (WTP), a vendor is coming in next week and then staff will compare the two quotes obtained; a purchase order has been issued for new roofs for the maintenance building and building at the Airport WTP which will cost approximately \$78,000.00 for both replacements; lastly, the construction has begun for the new Wendy's fast food restaurant.

e. District Attorney's Report

Ms. Laura Donaldson, District Attorney, reported that she is working with RCMA's attorney regarding the cost share agreement and the easement. Also, the District is waiting to release its easement on Boston Ave, for the Diocese project, however, the District needs to enter into an agreement for the line installation and a new easement, but an agreement has not been reached yet. Ms. Donaldson then reported that she and Ms. Catala worked on Appropriation forms this week and lastly, she is still working her way through several contract reviews. Mr. Brister asked for an update on the Radio Fiesta tower lease. She explained that she is waiting for information from District staff to update the lease regarding meter reading equipment that has been placed on the tower.

f. Executive Assistant's Report

Ms. Smith reported that the clay sewer pipe lining project at Farm Worker Village has been completed and a final desktop monitoring closeout will be conducted by Collier County on December 4. She also reported that she and staff are working on the Christmas parade float. The parade will take place on December 6.

VI. Other Public Interests

There were no public interests.

VII. Adjournment

The Board meeting adjourned at 4:31 p.m.