

IMMOKALEE WATER & SEWER DISTRICT

1020 Sanitation Road, Immokalee, Fl 34142

Telephone: (239) 658-3630

Regular Board of Commissioners Meeting

Wednesday, October 15, 2025

3:30 p.m.

MINUTES

Board Members		
Title	Name	Attendance
Chair	Joseph Brister	Present
Vice-Chair	Patricia Anne Goodnight	Present
Secretary	Bonnie Keen	Present
Treasurer	Robert Halman	Present Online
Commissioner	Magda Ayala	Absent
Commissioner	VACANT	
Commissioner	VACANT	
Staff Present	Professional Staff Present	Guests Present
Louis Brunetti	Gary Ferrante	See sign-in sheet
Jeff Carpenter	Laura Donaldson (not present)	
Sarah Catala (online)		
Misty Smith		

I. Call to Order

Mr. Joseph Brister, Chair, called the meeting to order at 3:30 p.m.

II. Preliminaries

- a. Pledge of Allegiance
Mr. Brister led the Pledge of Allegiance.
- b. Roll Call
Ms. Misty Smith, Executive Assistant, conducted roll call. A quorum was not reached.

Although Commissioner Halman attended the meeting online, online attendance is not permitted for reaching a quorum.
- c. Adoption of Agenda
No motion was made due to no quorum.
- d. Public Concerns
There was no public in attendance.
- e. Staff Good Cause Items
There were no staff good cause items.
- f. Board Concerns
There were no Board concerns.
- g. Old Business
 - i. Additional Benefits from Florida Division of Emergency Management (FDEM)
Mr. Louis Brunetti, Project Engineer, reported that he is working with the FDEM

grant manager to apply the remaining funds elsewhere.

- h. New Business
There was no new business.

III. Consent Agenda

- a. Adoption of Previous Meeting Minutes
- b. Fixed Assets, Acquisitions, Disposals – *none to report*
- c. Raftelis - General Consulting Services Agreement (FY 2025-26)

No motion was made due to no quorum.

IV. Action Agenda

- a. RCMA – Master Lift Station C Cost Share Agreement
Ms. Sarah Catala, Executive Director, reported that the agreement is still being negotiated but she is hopeful that it will be ready to provide at the next Board meeting.

V. Discussion Agenda

- a. Executive Director’s Report
 - i. Raftelis Presenting Connection Fees on November 12 at Immokalee CRA Board Meeting
Ms. Catala shared that Mr. Murray Hamilton will present at the next Immokalee CRA meeting, at the request of the CRA Board.
 - ii. South Florida Regional Resource Recovery Utility Summit November 5, 2025
Ms. Catala reported that the District will be co-hosting a summit that will be geared toward utilities in south Florida to gauge the level of interest in a regional facility. She explained that she will send the flyer to the Board, however, seating is limited.
 - iii. Other
Ms. Catala shared information about Rural Counties Day and the FASD Legislative Forum in Tallahassee during January 2026. She explained that the January Board meeting falls on the 21st which may require a date change, however, an email will be sent to the Board to find out their interest in attending either day. She also reported that registrations and hotel accommodations have been reserved for the very sought after Environmental Permitting Summer School at Marco Island in 2026.

Mr. Brister requested that Ms. Catala attend Farm City BBQ on November 26, 2025.

- b. Finance Director’s Report
Mr. Jeff Carpenter, Finance Director, provided a brief financial update. He also reported that he met with each department supervisor to review the final expenses to close out the current fiscal year.
 - i. Development Plan Review Deposits
Mr. Carpenter reported that three developers have come through since the deposits took effect.

He also reported that one customer has come forward with a residential build that will require connection fees.
 - ii. Audit Update – *was not discussed.*

- c. District Engineer's Report – Weston & Sampson
Mr. Gary Ferrante, District Engineer, reported the following: bi-weekly design progress meetings are still occurring for piloting testing, Master Lift Station C project is ongoing and reported that there is currently a road closure at Carson Rd and Lake Trafford Rd. The feasibility study for new treatment plants is still underway, construction for carpools is scheduled to begin soon, and lastly a few plan review meetings have occurred.
- d. Project Engineer's Report
Mr. Brunetti reported the following: regarding the Water Reuse project, he has received a revised schedule but is currently at a hold on design pending the Florida Department of Environmental Protection (FDEP) permit approval, then the bid solicitation can go out, which is anticipated to be in November or early December. He also reported that electrical breakers need to be tested every five years, and he is working with a contractor to get that taken care of, and, roofs for three buildings are being looked at, which most likely need to be replaced.
- e. District Attorney's Report
Ms. Laura Donaldson, District Attorney, was not in attendance.
- f. Executive Assistant's Report
 - i. Annual Celebration & Staff Awards Ceremony Recap
Ms. Smith provided a recap of the event, reporting that the event was a success and there was a good staff turnout.
 - ii. CDBG Clay Sewer Pipe Lining Project Update
Ms. Smith reported that the project will be wrapped up on Thursday, October 16, and a final walkthrough will be scheduled, and we will have a desktop monitoring review with Collier County staff in early December to close out the full project and grant.

VI. Other Public Interests

There were no public interests.

VII. Adjournment

The Board meeting adjourned at 3:56 p.m.