

# IMMOKALEE WATER & SEWER DISTRICT

1020 Sanitation Road, Immokalee, Fl 34142

Telephone: (239) 658-3630

**First Budget Hearing**  
Wednesday, September 03, 2025  
3:30 p.m.

## MINUTES

Board Members		
Title	Name	Attendance
Chair	Joseph Brister	Present
Vice-Chair	Patricia Anne Goodnight	Present
Secretary	Bonnie Keen	Present
Treasurer	Robert Halman	Present
Commissioner	Magda Ayala	Present
Commissioner	VACANT	
Commissioner	VACANT	
Staff Present	Professional Staff Present	Guests Present
Jeff Carpenter	Gary Ferrante	See sign-in sheet
Louis Brunetti	Laura Donaldson (not present)	
Sarah Catala		
Misty Smith		

### I. Call to Order

Mr. Joseph Brister, Chair, called the meeting to order at 3:30 p.m.

### II. Preliminaries

- 1) Pledge of Allegiance  
Mr. Brister led the Pledge of Allegiance.
- 2) Roll Call  
Ms. Misty Smith, Executive Assistant, conducted roll call. A quorum was reached.  
  
Commissioner Ayala arrived at the hearing at 3:50pm.
- 3) Adoption of Agenda

***Motion: Mr. Halman made a motion to adopt the agenda as presented. Ms. Keen seconded the motion. The motion passed unanimously.***

### III. Review of Proposed Budget

Mr. Jeff Carpenter, Finance Director, provided a presentation to review the proposed budget for Fiscal Year 2025-2026. (ask for PPT for details).

Mr. Carpenter covered the following information:

- 1) Current factors such as estimated revenue, health insurance cost projects, and more.
- 2) Revenues over a 4-year period and graphs showing revenue by source were presented.
- 3) The previous budget format was shown.

- 4) The new general ledger (GL) accounts were shown, and explanations were provided for the GLs that were broken out.
- 5) Bad debt was discussed, specifically write-offs which was an item that was addressed by the auditor during the last audit.
- 6) Mr. Carpenter continued through each line item to briefly explain the amounts budgeted, such as capitalized outlay, personnel costs, full-time employees (FTE), and expenses by department.
- 7) Capital improvements were highlighted
- 8) The total long-term debt service was presented and Mr. Carpenter pointed out that loan debt is slowly decreasing.
- 9) The operating costs in gallons were shown, showing that costs continue to rise.
- 10) The costs per gallon for water and sewer were shown, which also continues to rise year after year.

Mr. Carpenter concluded his presentation and opened the floor to questions and comments. No questions or comments were asked.

**IV. Public Comments**

There was no public in attendance.

**V. Adjournment**

The budget hearing adjourned at 4:18 p.m.