

## Mandatory Pre-Bid Conference Agenda

### Well Access Roads Mitigative Improvements

Immokalee, Florida

IWSD ITB Number: FY2025-03

<b>Meeting Date &amp; Time:</b> May 15, 2025, at 9:00 A.M.
<b>Meeting Place:</b> Immokalee Water and Sewer District 1020 Sanitation Road, Immokalee, FL 34142.
<b>Submittal Date and Time:</b> June 3, 2025, at 8:30 A.M.

#### 1. Introductions and Sign-In Sheet:

- a. Owner – Immokalee Water and Sewer District (IWSD)
- b. Engineer of Record – Kimley Horn and Associates, Inc. (KHA)  
Rick Arico  
[richard.arico@kimley-horn.com](mailto:richard.arico@kimley-horn.com)  
direct office – (239) 984-6525  
cell – (239) 288-3435

#### 2. Project Scope:

Access roads to six of the District's wells were impacted by Hurricane Ian on September 27, 2022. The District obtained funding from the Florida Department of Emergency Management (FDEM) to construct mitigative improvements or improvements beyond pre-hurricane conditions to the existing unpaved access roads. Minor drainage improvements and pavement structural improvements are proposed to help mitigate for future flood events. The intent is to minimize impacts to existing drainage patterns, flora and fauna, and utilities.

The work generally consists of the asphalt paving of four internal IWSD access roads (approximately 3,389 feet) over the approximate 12' width of existing compacted limerock surfaces. Improvements also include installation of 14"x23" RCP at three locations and minor grading of roadside swales where appropriate. The plans and specifications developed for the specified work were prepared by KHA and activities detailed within may include, but are not limited to:

- Clearing and grubbing, including removal and disposal of all materials generated and disposed of at a proper disposal site,
- Minor excavation and earthwork,
- Grading work, including regrading of side slopes and/or roadside swales
- Roadway pavement structure construction:
- Cross Drain removal & replacement
- Driveway and turnout construction,
- Utility coordination,
- Installation of sod and other erosion control measures as required,

- Complete restoration of construction site,
- Permits, if required
- As-Built survey

The Contractor, as part of this Contract, shall include in his bid the furnishing and installation of all labor, materials, and work as necessary to complete the scope of work and all items shown on the plans and Technical Specifications as described in the ITB package.

**3. Project Documents:**

- a. Invitation to Bid #FY2025-03 Bid Packet (Bid documents: Bid forms and all attachments)
- b. Roadway Construction Plans
- c. Roadway Geotechnical Report
- d. Florida Department of Environmental Protection (FDEP) Letter of Exemption
- e. Geotechnical Report

**4. Bid Submittal Procedures:**

- a. The District will post answers to questions and any revisions to this solicitation as written addenda on the District's web site at [www.immokaleewatersewer.com](http://www.immokaleewatersewer.com) and DemandStar at [www.DemandStar.com](http://www.DemandStar.com).
- b. Complete and sign all forms and attachments included in bid packet.
- c. All bids must be delivered either by email to [louisbrunetti@immokaleewatersewer.com](mailto:louisbrunetti@immokaleewatersewer.com) or submitted in a sealed envelope to the IWSD Administration Office, 1020 Sanitation Road, Immokalee Florida, 34142 by June 3, 2025, at 8:30 A.M. The response must be clearly marked as "Response to ITB FY2025-03 Well Access Roads Mitigative Improvements" as the subject line of the email or on the outside of the sealed envelope, which shall also include the respondent's return address.
- d. Bids will be opened and read aloud publicly on June 3, 2025, at 9:00 A.M. The meeting will be held at the Immokalee Water and Sewer District Board Room located at 1020 Sanitation Road, Immokalee, FL 34142. At the meeting, the District will announce the name of each bidder, and the price submitted in the bid.

**5. Bid Questions Cutoff Date:**

The deadline for submitting questions is May 22, 2025, at noon. For all inquiries concerning this solicitation, respondents may only contact Louis Brunetti at [LouisBrunetti@immokaleewatersewer.com](mailto:LouisBrunetti@immokaleewatersewer.com) using "Question re: ITB # FY2025-03 Well Access Roads Mitigative Improvements" as the subject line.

**6. Minimum Qualifications:**

- a. A complete list of qualification requirements is included in Section 12 of the ITB.
- b. The prime contractor must possess a Certified General Contractor's License, issued by the Florida Department of Business and Professional Regulation for a period of three consecutive years. The License must be current and valid.
- c. The prime contractor shall submit at least three reference forms for road construction projects of similar size and scope, successfully completed within the last five (5) years in which the

bidder served as the prime contractor. The projects listed must have utilized FDOT Standards and Specifications.

- d. The prime contractor and subcontractors shall be on the Current List of FDOT Prequalified Contractors in the following work classes: Drainage and Flexible Paving.

**7. Contract Time:**

The Contract time shall commence upon the date the contract is executed. The Contractor shall be expected to commence Construction within fifteen (15) business days after the date of contract execution. Substantial completion shall be within ninety (90) business days from the date of the contract execution and reach the final completion within thirty (30) business days after Substantial Completion, for a total of one hundred twenty (120) business days of Contract Time. The liquidated damages provision of the Procurement Documents will be strictly enforced for the Contractor's failure to complete the work in accordance with the schedules and timeframe set forth in the Contract.

**8. Site Access:**

**9. Work Hours:**

**10. Permitting:**

**11. Review of the Roadway Construction Plans:**

- Utilities based on limited available information
- High seasonal high water table – base material must be Recycled Concrete Aggregate or alternatively at no additional cost 4" asphalt base course (Type B-12.5) with no additional stabilization

**12. Questions**

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