

**IMMOKALEE WATER AND SEWER DISTRICT
ITB FY2025-03
for
WELL ACCESS ROADS MITIGATIVE IMPROVEMENTS**

Addendum 3

This Addendum provides the Pre-Bid meeting minutes and sign-in sheet.

Mandatory Pre-Bid Conference Minutes

Well Access Roads Mitigative Improvements

Immokalee, Florida

IWSD ITB Number: FY2025-03

Meeting Date & Time: May 15, 2025, at 9:00 A.M.
Meeting Place: Immokalee Water and Sewer District 1020 Sanitation Road, Immokalee, FL 34142.
Submittal Date and Time: June 3, 2025, at 8:30 A.M.

Discussion points/questions added during the meeting are identified in red.

1. Introductions and Sign-In Sheet: Attendee sign-in sheet attached.

- a. Owner – Immokalee Water and Sewer District (IWSD)
- b. Engineer of Record – Kimley Horn and Associates, Inc. (KHA)
Rick Arico
richard.arico@kimley-horn.com
direct office – (239) 984-6525
cell – (239) 288-3435

2. Project Scope:

Access roads to six of the District’s wells were impacted by Hurricane Ian on September 27, 2022. The District obtained funding from the Florida Department of Emergency Management (FDEM) to construct mitigative improvements or improvements beyond pre-hurricane conditions to the existing unpaved access roads. Minor drainage improvements and pavement structural improvements are proposed to help mitigate for future flood events. The intent is to minimize impacts to existing drainage patterns, flora and fauna, and utilities.

The work generally consists of the asphalt paving of four internal IWSD access roads (approximately 3,389 feet) over the approximate 12’ width of existing compacted limerock surfaces. Improvements also include installation of 14”x23” RCP at three locations and minor grading of roadside swales where appropriate. The plans and specifications developed for the specified work were prepared by KHA and activities detailed within may include, but are not limited to:

- Clearing and grubbing, including removal and disposal of all materials generated and disposed of at a proper disposal site,
- Minor excavation and earthwork,
- Grading work, including regrading of side slopes and/or roadside swales
- Roadway pavement structure construction:
- Cross Drain removal & replacement
- Driveway and turnout construction,
- Utility coordination,
- Installation of sod and other erosion control measures as required,

- Complete restoration of construction site,
- Permits, if required
- As-Built survey
 - **As-built survey expectations are that they will be provided via redline markups of the roadway plans, or by providing spot shots taken of improved areas.**

The Contractor, as part of this Contract, shall include in his bid the furnishing and installation of all labor, materials, and work as necessary to complete the scope of work and all items shown on the plans and Technical Specifications as described in the ITB package.

3. Project Documents:

- a. Invitation to Bid #FY2025-03 Bid Packet (Bid documents: Bid forms and all attachments)
- b. Roadway Construction Plans
- c. Roadway Geotechnical Report
- d. Florida Department of Environmental Protection (FDEP) Letter of Exemption

4. Bid Submittal Procedures:

- a. The District will post answers to questions and any revisions to this solicitation as written addenda on the District's web site at www.immokaleewatersewer.com and DemandStar at www.DemandStar.com.
- b. Complete and sign all forms and attachments included in bid packet.
- c. All bids must be delivered either by email to louisbrunetti@immokaleewatersewer.com or submitted in a sealed envelope to the IWSD Administration Office, 1020 Sanitation Road, Immokalee Florida, 34142 by June 3, 2025, at 8:30 A.M. The response must be clearly marked as "Response to ITB FY2025-03 Well Access Roads Mitigative Improvements" as the subject line of the email or on the outside of the sealed envelope, which shall also include the respondent's return address.
- d. Bids will be opened and read aloud publicly on June 3, 2025, at 9:00 A.M. The meeting will be held at the Immokalee Water and Sewer District Board Room located at 1020 Sanitation Road, Immokalee, FL 34142. At the meeting, the District will announce the name of each bidder, and the price submitted in the bid.
- e. **Louis noted that contractors should take extra care to ensure that no forms are missed as part of the bid submittal package. Any missing forms may be grounds for non-responsive disqualification.**
- f. **IWSD will post a Notice of Intent to award publicly before it is presented to the board.**

5. Bid Questions Cutoff Date:

The deadline for submitting questions is May 22, 2025, at noon. For all inquiries concerning this solicitation, respondents may only contact Louis Brunetti at LouisBrunetti@immokaleewatersewer.com using "Question re: ITB # FY2025-03 Well Access Roads Mitigative Improvements" as the subject line.

6. Minimum Qualifications:

- a. A complete list of qualification requirements is included in Section 12 of the ITB.
- b. The prime contractor must possess a Certified General Contractor's License, issued by the Florida Department of Business and Professional Regulation for a period of three consecutive years. The License must be current and valid.
- c. The prime contractor shall submit at least three reference forms for road construction projects of similar size and scope, successfully completed within the last five (5) years in which the

bidder served as the prime contractor. The projects listed must have utilized FDOT Standards and Specifications.

- d. The prime contractor and subcontractors shall be on the Current List of FDOT Prequalified Contractors in the following work classes: Drainage and Flexible Paving.

7. Contract Time:

The Contract time shall commence upon the date the contract is executed. The Contractor shall be expected to commence Construction within fifteen (15) business days after the date of contract execution. Substantial completion shall be within ninety (90) business days from the date of the contract execution and reach the final completion within thirty (30) business days after Substantial Completion, for a total of one hundred twenty (120) business days of Contract Time. The liquidated damages provision of the Procurement Documents will be strictly enforced for the Contractor's failure to complete the work in accordance with the schedules and timeframe set forth in the Contract.

Question: Is there flexibility in issuing an NTP date after contract execution?

Answer: No. The NTP date is coincident with the Contract Execution. The District's intent is to emphasize that time is of the essence due to the pending rainy season and hurricane season, not to impose an ultra-restrictive constraint.

8. Site Access:

- Well Road 4 is freely accessible. Well Roads 1, 2, and 3 are located behind a locked gate. The District will provide a temporary access code to the Contractor for the locked main gate. Also, through advanced coordination, the District may allow the gate to remain open during extended operations requiring frequent access, such as base or asphalt material hauling. There are also secondary access gates that the District can allow access through with advanced coordination.

9. Work Hours:

- Generally, Contractor working hours will be limited from 7:00 am to 5:00 pm, Monday through Friday. With prior coordination, arrangements can be made for Saturday work hours on a case-by-case basis at the District's discretion.

10. Permitting:

11. Review of the Roadway Construction Plans:

- Utilities based on limited available information – further noted in the meeting that limited utility investigation has been performed, no subsurface utility exploration was explored, and utility companies were not responsive to inquiries to gather existing utility locations and depths. It is at Contractor's discretion whether or not to do their own utility investigation before/during construction. The Contractor is ultimately responsible for coordinating utilities and alerting Sunshine 811 prior to digging.
- High seasonal water table – base material must be Recycled Concrete Aggregate or alternatively at no additional cost 4" asphalt base course (Type B-12.5) with no additional stabilization – during meeting, KHA solicited feedback from those present about whether or not they believe enough options have been clearly outlined to the contractor for establishing base material options.
- Maintenance of Traffic – no formal maintenance of traffic plans have been prepared for this project. Contractors should be aware of need to maintain access to water wells during construction for IWSD staff as well as maintaining public access to the

administrative building via Sanitation Road. Public maintenance of traffic considerations is only anticipated for Access Road 4 improvements as the other three access roads are behind locked gates. Contractor must ensure that equipment staging, such as haul trucks, does not impact continuous access to the administrative building.

12. Questions

May 14, 2025 (via email)

Q1. Southern Elevations (Dalton Toole): Is there a start time for this job or is an educated guess on when it will start after the bids are turned in?

A1. Prior to executing the Contract, the District will be making a recommendation to the Board at the June 11, 2025, Board Meeting. The NTP date and the start of contract time are both coincident with the Contract Execution date. The District's intent is to emphasize that time is of the essence due to the pending rainy season and hurricane season, not to impose an ultra-restrictive constraint.

Q2. Ajax (Jessica Canon): Is a bid security bond required with this proposal?

A2. No.

May 15, 2025 (during Pre-Bid Meeting)

Q3. Lee Strauss (Ajax Paving): Is a building permit needed from the County?

A3. No.

Q4. Lee Strauss (Ajax Paving): Will the contractor be given opportunity to agree to executed contract before the Notice to Proceed is issued and the construction clock is started?

A4. See Answer 1 (A1).

Q5. Lee Strauss: Please share specific testing requirements for project other than "FDOT" testing, which assumes a need to QA/QC all tests taken and requires additional effort. Will a "roadway report" be required?

A5. Payment for the Stabilization pay item will require documentation of LBR testing and density testings which conform to the requirements of Section 160 of the FDOT Specifications.

However, because of the minimal quantity of earthwork, base material, and hot mix asphalt for the project, the Engineer will accept materials and work associated with these items on the basis of visual inspection.

This does not alleviate the Contractor from full responsibility for controlling all operations and processes such that the requirements of the Specifications are met. Should the Engineer determine that specified results are not being met or that unsatisfactory results are being obtained, documentation of quality control from the Contractor can be requested and work not meeting specifications will be remedied. For instance, the District reserves the right to require LBR soil bearing or loading tests, materials testing and or density testing, should the adequacy of the foundation or the quality of materials used, be questionable on visual inspection.

Additionally, and specifically:

- The Contractor will submit a Notarized Certification of Specification Compliance for the overall project upon completion.
- The Contractor, manufacturer, or supplier will provide a written certification on company letterhead to the Engineer stating that material supplied, produced and placed on the project meets the requirements of the Specifications.
- Product certification from an approved aggregate source should include the bill of lading/shipping ticket with the phrase “Certified for FDOT” or “Cert. for FDOT”, FDOT Source number, date, FDOT material code, aggregate description, and quantity.
- Perform any tests necessary at the asphalt plant and roadway for process control tests for informational purposes, to submit an Asphalt Roadway Report to assist in documenting asphalt quantities for payment.
- Rolling Straightedge testing will not be required.

Q6. Lee Strauss (Ajax): Is there an onsite water source that can be used during Construction? Are there water meters/backflow assemblies that can be used?

A6. Arrangements can be made for Contractor to obtain a temporary account with the District to allow connection to the hydrant at the end of Access Road 1 and the hydrant at the beginning of Access Road 4. The District will provide a water meter/backflow assembly for use.

Q7. Roscoe Prescott: Is the alignment staked out, or is Contractor expected to stake out the alignment?

A7. Survey control points have been placed on site to help establish the centerline of construction; however no formal stakeout of the centerline has been performed.

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